



EDWARD JOHN
EYRE
HIGH SCHOOL

FNS30120: CERTIFICATE III IN FINANCIAL SERVICES

tafeSA



Government of
South Australia

RTO Code: 41026
CRICOS Code: 00092B
HEP Code: PRV14002

VET offerings and costs at EJEHS are subject to State Government policy and delivery organisation changes



SUBJECT DESCRIPTOR

This qualification is designed to develop the skills and knowledge required for administrative, clerical and customer service roles in business services, banking, credit management, insurances and retail financial services in the private and public sector.

INTAKE Semester 1

ANTICIPATED DURATION 12 months

DELIVERY MODE Online self-directed learning

ENTRY REQUIREMENTS

Grade point average of C grade or above at host school

Current CV and interview

PROGRAM EXPECTATIONS

80% or above actual attendance

Adherence to student code of conduct

Grade point average of C grade or above at host school

SACE/ATAR ATTAINMENT

45 credits at SACE Stage 2

This course can be used to gain an ATAR.

INDICATIVE COSTING

TAFE SA \$905 - A payment plan or the use of Centrepay can be negotiated with TAFE SA.

EJEHS VET uniform optional \$35 (pre-payment is required).

ASSESSMENT TYPE

Competency-based assessment is applied to a range of assessment tasks according to the units being assessed. There are both theoretical and practical tasks.

CURRICULUM CONSIDERATIONS

Students selecting this course are required to meet the following criteria;

- Undertake the EJEHS VET application and selection process.

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NATIONAL CODE	UNIT NAME	NOMINAL HOURS
Core Units		
BSBWOR204	Use business technology	20
BSBWHS201	Contribute to health and safety of self and others	20
BSBWOR203	Work effectively with others	15
FNSINC301	Work effectively in the financial services industry	30
Elective Units		
BSBWOR301	Organise personal work priorities and development	30
FNSFLT301	Be MoneySmart	40
BSBCUS301	Deliver and monitor a service to customers	35
BSBITU304	Produce spreadsheets	35
BSBWRT301	Write simple documents	30
FNSRTS306	Process customer transactions	50
FNSACM302	Prepare, match and process receipts	10
FNSACM303	Process payment documentation	10
FNSACM301	Administer financial accounts	10
		Total hours 335