



EJEHS MOBILE DEVICE POLICY

Published *Assistant Principal Wellbeing for Learning*
Status Implementation Draft
Review Date

Purpose

The purpose of this policy is to outline the safe and appropriate use of mobile devices at Edward John Eyre High School. This is in line with our school values of Respect, Responsibility and Resilience.

Scope

This policy applies to all students, parents /caregivers, teachers and school leaders at Edward John Eyre High School.

Note: Throughout this document the term 'mobile phone' applies to all electronic communication devices, includes MP3 players, iPods, gaming devices and those yet to be developed.

Policy Detail

At Edward John Eyre High School, in line with our values of Respect, Responsibility and Resilience we believe that students have the right to access their personal mobile phone at appropriate times during the school day. This includes before school, during scheduled break times and after school. We also know that mobile phones have the potential to reduce the attention students pay in classes and can therefore be detrimental to learning.

Hence mobile phones may be brought to school at the responsibility and liability of the student. They are to be switched off and kept in bags during all lessons, in all learning environments and during assemblies.

Responsibilities of Students:

- Mobile phones must be turned off except during designated break times. This means that students are not allowed to make or receive any phone calls or text messages during lesson times. Communication from/with parents/caregivers should be done through Student Services.
- Students choosing to use mobile phones during break times must comply with the EJEHS: Student Code of Ethics, Respectful Behaviour and Anti-bullying and Harassment Policies/Procedures. Inappropriate access to social networking and internet sites is prohibited during school hours. Cyberbullying and Harassment of any kind is not tolerated. This includes electronic harassment, such as sending harassing text messages and posting comments on social networking sites or the EJEHS LMS (Sentral).
- In compliance with DECD WHS requirements students are prohibited from using school power points to plug in their own personal electronic devices. This includes mobile phone chargers.
- Students who are sick must report to Student Services. The SSO will administer first aid and/or contact parents. In order to fulfil our Duty of Care and to ensure that students get appropriate treatment until a parent arrives, it is essential that all contact of this nature be adult-to-adult.
- Photos and/or videos are not to be taken of other students or staff members without their permission. These may not be stored on personal devices.
- Students who choose to bring mobile phones to school must accept sole responsibility for their care. As with any other personal items, the school does not take any responsibility for phones or devices that are lost, damaged or stolen.
- In line with the importance of utilising instruction time appropriately students are not to use headphones during lesson time. Where headphones are required for curriculum purposes a request to the Executive Team through an email from the Learning Area Leader can be made to allow an individual student to borrow a set of school headphones. Students in Support Study can also borrow a pair of school headphones for curriculum purposes.



Responsibilities of Parents:

- Please do not phone or send text messages to your student during the times that they are in lessons. Communication during lesson time(s) should be made through Student Services in the first instance. Phone 08 8645 7677 to speak with a staff member.
- If your son/daughter phones you because they are unwell, please direct them to report to Student Services. You may then like to phone our receptionist to let them know that your son/daughter has phoned you and to make enquiries about whether he/she needs to be picked up from school.
- If your son/daughter phones you during the day because they are experiencing some other problem at school, please direct them to talk to their Mentor, House Manager or the Student Counsellor. A follow up phone call from you to one of these people would also be very helpful, so that we can assist your child in resolving their difficulty.
- Please do not give your son/daughter permission, via their mobile phone, to leave school. The school has duty of care and must be able to account for all students at all times. For your child's safety, please always communicate through one of our helpful Student Services staff members.
- Please ensure your own mobile phones are turned off during meetings, interviews and formal school functions.

Responsibilities of Teachers:

- Teachers have the responsibility to ensure a safe and productive classroom environment, free from the interference and distraction created by mobile phones and other electronic devices.
- Teachers will actively monitor and prohibit student use of mobile phones during lessons.
- Teachers will issue consequences to students who do not have their phone turned off and in their bag during lessons.
- Teachers will have their phones turned off during assemblies, meetings, interviews and formal school functions.
- Teachers working in isolated areas of the school or in areas without access to landline telephones will be encouraged to have their mobile phones with them.

Consequences for Inappropriate Use:

- Students will have their mobile phone confiscated by their classroom teacher for the remainder of the lesson and/or day if they do not comply with the requirements of this policy:
Students who persistently refuse to observe their responsibilities with regards to appropriate mobile phone use will be followed up in accordance with the EJEHS Respectful Behaviour Policy and Procedure.
- Students who bully or harass others through the use of their mobile phone will also be given a consequence in line with the EJEHS Respectful Behaviour Policy and Procedure. Consequences for continued and/or severe instances of harassment will result in suspension from school.
- Students who breach any laws with the sharing of information (video or other) of a violent, sexual, threatening or sensitive nature will have their phones confiscated and handed over to the police.

Role	Authority / Responsibility For
Student	<ul style="list-style-type: none">• Be familiar and comply with the EJEHS Mobile Phone Policy, EJEHS Respectful Behaviour Policy, EJEHS Anti-harassment and Bullying Policy and EJEHS Student Code of Conduct.• Communicate and interact effectively with students and engage in cooperative problem solving relationships to address issues faced by the learning community.• Seek assistance/advice from a staff member if in doubt about any of the above mentioned school policies.• Inform a teacher immediately if there is an issue affecting their safety, welfare or learning at school.• Talk with a School Counsellor, Mentor or House Manager if there are any issues occurring at /outside of school, which are affecting their safety, welfare or learning.• Communicate with parents / caregivers during school time via Student Services.
Parents/Caregivers	<p>When they enrol a student in a school, parents or caregivers accept responsibility to:</p> <ul style="list-style-type: none">• Be familiar with the student welfare policies in operation at the school, including the EJEHS Mobile Phone Policy.• Support with the implementation of student welfare policies, including re-entry meetings and student development plans.• Communicate and collaborate with school leadership information around any issues/incidents concerning the welfare, safety and learning of students.

Teachers	<p>Develop and foster positive relationships with students and families:</p> <ul style="list-style-type: none"> • Communicate and interact effectively with students and engage in cooperative problem solving relationships to address issues faced by the learning community. • Participate in developing, implementing and reviewing the school's procedures for managing student behaviour. • Critically reflect on practices and develop the knowledge and skills needed to manage behaviour change successfully. • Establish, maintain, make explicit and model the school's expectations relating to student behaviour, including expectations set out by the Mobile Phone policy. • Respond positively to responsible student behaviour and apply consequences if students interfere with teaching and learning and the safe school environment. <p>Develop classroom management strategies which:</p> <ul style="list-style-type: none"> • Involve negotiation. • Support the participation of all students. • Value differences in gender and the cultural and linguistic backgrounds of students. • Acknowledge positive learning and social behaviours. • Deal effectively with sexual harassment, racism and bullying. • Take into account the impact of physical and intellectual disability, trauma and disadvantage on the learning process. • Establish and maintain safe and supportive learning environments.
Learning Area Leaders	<ul style="list-style-type: none"> • Support teachers with issues relating to the EJEHS Mobile Phone policy. • Work with students in a Level 2 intervention capacity for behaviour support, as relevant (see Respectful Behaviour policy).
<p>Senior Services Team</p> <ul style="list-style-type: none"> – Senior School Coordinator – House Managers – Counsellor – Flexible Learning Coordinator 	<ul style="list-style-type: none"> • Can be requested by teachers to intervene with level 2 behaviours regarding mobile phones. • Support with Level 3 behaviour intervention as necessary (see Respectful Behaviour policy).
Assistant and Deputy Principals	<ul style="list-style-type: none"> • Provide education and support to staff around the EJEHS Mobile Phone and other student welfare policies. • Provide support and direction as part of the Student Services Team for implementation of Level 3 behaviour interventions.. • Organise and lead Student Development plans for positive behaviour via the re-entry meeting procedure. • Refer students for interagency support as required. • Oversee the development and review of the Respectful Behaviour policy and procedure at EJEHS. • Provide support and direction of the Wellbeing for Learning Team for the implementation of the Respectful Behaviour policy, procedure and Level 3 consequences.
Principal	<ul style="list-style-type: none"> • Develop, implement and regularly review, in consultation with the school community and governing council, a school behaviour code which is consistent with the DECD School Discipline Policy. • Ensure that student behaviour is managed through procedures supported by a strong theoretical understanding of how student learning and behaviour are best supported. • Ensure that new staff, students and their families are aware of the school community's negotiated behaviour code and the decision-making procedures open to them if they wish to influence school practice. • Ensure that parents or caregivers: <ul style="list-style-type: none"> – Have access to DECD's School Discipline Policy, support materials and related documents. – Are aware of their rights to advocacy and of avenues open to them should they have grievances relating to the school's management of student behaviour. • Promote structures at class and school level to: enable students to be involved in the

	<p>management of their behaviour.</p> <ul style="list-style-type: none"> • Support and enable parents or caregivers and teachers to form relationships within which student behaviour may be managed positively. • Ensure that the school's response to gender, cultural differences, family circumstances or disabilities does not reduce students' learning opportunities. • Increase students' opportunities to experience intellectual, social and physical success. • Teach and model decision making in groups and ensure structures are in place for student voice • Provide opportunities for staff training and development. • Involve district support services and other agencies, when appropriate, to support staff and families in managing student behaviour effectively. • Use system level consequences and interagency support programs with students who do not respond to class and school consequences.
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Acronym	Description
EJEHS	Edward John Eyre High School
DECD	Department for Education and Child Development
MP3	Digital Audio Player
SSO	School Services Officer
LMS	Learner Management System (Sentral)

Supporting Documents

- EJEHS Anti-Harassment and Bullying Policy
- EJEHS Student Code of Conduct
- EJEHS Respectful Behaviour Policy